



BRANDON SCHOOL DIVISION

Finance and Facilities Committee Minutes

Monday, April 12, 2021 – 6:00 p.m.
Boardroom, Administration Office

Present: S. Bambridge C. Ekenna
K. Fallis B. Foley
J. Gobeil D. Kejick (by phone)
J. Murray L. Ross

Also Present: D. Labossiere M. Gustafson
E. McFadzen

Regrets: L. Letain

1. COMMITTEE ITEMS

A. 2021-2022 Budget Process

The Committee discussed the budget process, the challengers and what worked well this year.

Mr. Denis Labossiere, Secretary-Treasurer, reviewed the past funding announcement dates and the proposed Budget Dates for 2022-2023. He indicated that the proposed dates could be subject to change dependent on the funding announcement from the Province.

The Committee agreed to the 2022-2023 Budget Dates as proposed.

Recommendation:

That the proposed budget dates for the 2022-2023 budget deliberations be as follows, subject to receiving the Provincial funding announcement by January 31, 2022:

Thursday, February 17, 2022	Budget Presentation
Tuesday, February 22, 2022	Budget Deliberations
Monday, February 28, 2022	Public Budget Consultation
Monday, March 7, 2022	Final Budget Approval

B. Brandon School Division's Accessibility Plan

Mrs. Elaine McFadzen, Assistant Superintendent, reviewed her update report for Brandon School Division's Accessibility Plan, which was formally approved by the Board of Trustees in January of 2017. She provided a summary of progress toward the implementation of the five accessibility standards:

- Customer Service
- Employment
- Information and communication
- Build Environment
- Transportation

Trustees asked questions for clarification.

C. Tuition Fees – 2021-2022

The Secretary-Treasurer spoke to this item and reviewed the calculations for residual fee rates. He also reviewed the Brandon School Division's average cost per pupil for 2020-2021 and the recommendations for the 2021-2022 fees.

Trustees asked questions for clarification regarding school of choice and International students. The Committee agreed to the recommendation as presented.

Recommendation:

That the following tuition fees be approved for the 2021-2022 year:

Transfer Fee	\$ 1,300
Residual Fee	\$ 5,796
Non-Resident (First Nations)	\$12,500
International Student Fees	\$12,500

D. Confirm Payments of Account (March)

The payments of account for the month of March were provided for information.

The reports were accepted as circulated.

E. Review Monthly Reports (February)

The Secretary-Treasurer reviewed the Monthly Reports for the month of February.

The reports were accepted as circulated.

COVID-19 update:

The Secretary-Treasurer provided an update on additional COVID-19 Expenditures that have already been incurred or will be incurred going forward. As of February 28, 2021, current incremental expenditures for COVID-19 are \$4.1 million.

2. OPERATIONS INFORMATION

- The Secretary-Treasurer provided an update on the following:
 - Maryland Park School – Additional Project Support
 - Various Schools – Expanded Capital Support Program Project Support
 - Tender/Quotation Summary – Under \$50,000:
 - Envelope Supplies
 - Light Bulbs
 - Paint
 - Paper Supplies

NEXT MEETING: Monday, May 10, 2021, 6:00 p.m., Boardroom.

Respectfully submitted,

L. Ross